

# Lothian Valuation Joint Board

Edinburgh, 7 February 2014

## Present:

**City of Edinburgh Council** – Councillors Work (Convener), Bagshaw, Ricky Henderson, Howat, Keil, McInnes, McVey and Perry.

**East Lothian Council** – Councillors Gillies and Hampshire.

**West Lothian Council** – Councillors McCarra and Robertson (Vice-Convener).

## 1 Minute

### Decision

To approve the minute of the Lothian Valuation Joint Board of 25 November 2013 as a correct record.

## 2 Revenue Budget 2014/15

The Board's revenue budget for 2014/15 was presented. A detailed risk analysis had been undertaken as part of the budget process which had identified a number of potential risks.

The proposed budget was £6.118m which, as a result of the Local Government Finance Settlement, had been prepared on a "flat cash" basis for 2014/15. The proposed constituent Council requisition for 2014/15 would therefore remain unchanged.

A budget for 2015/16 would be developed when resource details were clearer and further updates provided to the Board throughout 2014/15.

### Decision

- 1) To approve the budget for 2014/15 and authorise the Treasurer to requisition the individual constituent Councils for amounts as follows:

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<b>Constituent Council</b>	<b>Requisition 2013/14 £</b>
City of Edinburgh	3,745,000
East Lothian	674,000
Midlothian	556,000
West Lothian	1,143,000
<b>Total</b>	<b>6,118,000</b>

- 2) To note that an indicative budget for 2015/16 would be developed and reported at a future Board meeting in 2014/15.
- 3) To note the risks identified in paragraph 5 of the Treasurer's report.

(Reference – report by the Treasurer, submitted.)

### **3 Budget Report 2014-2016**

The Assessor provided an overview of the expected costs, income and risk to the Board within the budget provision for the financial years 2014 to 2016.

The Board's Corporate Plan and Service Plan for 2014 to 2016 were also submitted.

#### **Decision**

- 1) To note the report.
- 2) To ask the Assessor and Electoral Registration Officer to keep the Board informed of developments with the Renfrewshire test case and any potential associated risks.

(Reference – report by the Assessor and Electoral Registration Officer, submitted.)

#### **4 Proposed Closure of Lothian Valuation Joint Board Offices for the Period Between Christmas and New Year 2014**

The Assessor and Electoral Registration Officer had sought the views of Lothian Valuation Joint Board staff on a proposal to close the Board's offices for the period between Christmas and New Year 2014. The majority of staff members had indicated their support for the proposed closure.

##### **Decision**

- 1) To close the Lothian Valuation Joint Board offices for the three day period between Christmas and New Year 2014.
- 2) To note that staff would be required to use two days from their annual leave entitlement but that an additional day's special leave would also be allocated to each staff member.